

REGENT OF GRESIK
EAST JAVA PROVINCE

REGULATION OF THE REGENT OF GRESIK
NUMBER 83 OF 2021

ON

THE FORMATION OF IBNU SINA REGIONAL GENERAL HOSPITAL
OF THE REGENCY OF GRESIK AS A SPECIAL ORGANIZATION

BY THE BLESSINGS OF ALMIGHTY GOD

THE REGENT OF GRESIK,

Considering: a. that based on the evaluation of regional apparatus in accordance with the results of the identification of bureaucratic simplification based on the Regulation of the Minister of Empowerment and Bureaucratic Reform Number 25 of 2021 concerning the Simplification of Organizational Structure in Government Institutions for Bureaucratic Simplification, it is necessary to make adjustments to the Regents Regulation of Gresik Number 40 of 2021 concerning the Formation of Ibnu Sina Regional General Hospital of Gresik Regency as a Special Organization;

b. that based on the considerations as referred to in subparagraph a, it is necessary to issue a Regional Regulation on the Formation of Ibnu Sina Regional General Hospital of Gresik Regency as a Special Organization;

Considering: 1. Law Number 12 of 1950 concerning the Government of Large City Regions within the Province of East Java, Central Java, West Java and the Special Region of Yogyakarta (State Gazette of the Republic of Indonesia of 1950 Number 32) as amended by Law Number 2 of 1965 concerning Changes to the Boundary of the Surabaya Municipality and Surabaya Regency by amending Law Number 12 of 1950 concerning the Formation of Large City Regions within the

Province of East Java, Central Java, West Java and the Special Region of Yogyakarta (State Gazette of the Republic of Indonesia of 1965 Number 19, Supplement to the State Gazette of the Republic of Indonesia Number 2730);

2. Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234) as amended by Law Number 15 of 2019 concerning Amendments to Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2019 Number 183, Supplement to the State Gazette of the Republic of Indonesia Number 6398);

3. Law Number 5 of 2014 concerning State Civil Apparatus (State Gazette of the Republic of Indonesia of 2014 Number 6, Supplement to the State Gazette of the Republic of Indonesia Number 5494);

4. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times lastly by Law Number 9 of 2015 concerning the Second Amendment to Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the State Gazette of the Republic of Indonesia Number 5679);

5. Government Regulation Number 38 of 1974 concerning the Change of Name of Surabaya Regency (State Gazette of the Republic of Indonesia of 1974 Number 52, Supplement to the State Gazette of the Republic of Indonesia Number 3038);

6. Government Regulation Number 93 of 1915 concerning Educational Hospitals (State Gazette of the Republic of Indonesia of 1915 Number 295, Supplement to the State Gazette of the Republic of Indonesia Number 5777);

7. Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia of 2016 Number 114, Supplement to the State Gazette of the Republic of Indonesia Number 5887) as amended by Government Regulation Number 72 of 2019 concerning Amendments to Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia of 2019 Number 187, Supplement to the State Gazette of the Republic of Indonesia of 2019 Number 6402);

8. Government Regulation Number 47 of 2021 concerning the Implementation of the Hospital Sector

(State Gazette of the Republic of Indonesia of 2021 Number 57, Supplement to the State Gazette of the Republic of Indonesia Number 6659);

9. Presidential Regulation Number 87 of 2014 concerning Implementing Regulations of Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2014 Number 199) as amended by Presidential Regulation Number 76 of 2021 concerning Amendments to Presidential Regulation Number 87 of 2014 concerning Implementing Regulations of Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2021 Number 186);

10. Presidential Regulation Number 77 of 2015 concerning Guidelines for Hospital Organization (State Gazette of the Republic of Indonesia of 2015 Number 159);

11. Regulation of the Minister of Health Number 269/MENKES/PER/III/2008 of 2008 concerning Medical Records;

12. Regulation of the Minister of Home Affairs Number 80 of 2015 concerning the Formation of Regional Legal Products (State Gazette of the Republic of Indonesia of 2015 Number 2036) as amended by Regulation of the Minister of Home Affairs Number 120 of 2018 concerning Amendments to Regulation of the Minister of Home Affairs Number 80 of 2015 concerning the Formation of Regional Legal Products (State News of the Republic of Indonesia of 2018 Number 157);

13. Regulation of the Minister of Health Number 49 of 2016 concerning Technical Guidelines for the Organization of Provincial and Regency/City Health Offices (State News of the Republic of Indonesia of 2016 Number 1502);

14. Regulation of the Minister of Home Affairs Number 79 of 2018 concerning Regional Public Service Agencies (State News of the Republic of Indonesia of 2018 Number 1213);

15. Regulation of the Minister of Empowerment and Bureaucratic Reform Number 25 of 2021 concerning the Simplification of Organizational Structure in Government Institutions for Bureaucratic Simplification (State News of the Republic of Indonesia of 2021 Number 546);

16. Regional Regulation of Gresik Regency Number 12 of 2016 concerning the Formation of Regional Apparatus of Gresik Regency (Regional Gazette of Gresik Regency of 2016 Number 18) as amended several times lastly by Regional Regulation Number 8 of 2021 concerning the Second Amendment to Regional Regulation Number 12 of 2016 concerning the Formation of Regional

Apparatus of Gresik Regency (Regional Gazette of Gresik Regency of 2021 Number 24);

Decides:

To Enact: A REGENTS REGULATION ON THE FORMATION OF IBNU SINA REGIONAL GENERAL HOSPITAL OF THE REGENCY OF GRESIK AS A SPECIAL ORGANIZATION.

CHAPTER I

GENERAL PROVISIONS

Article 1

In this Regents Regulation:

1. Region means the Regency of Gresik.
2. Regional Government means the Gresik Regency Government.
3. Regent means the Regent of Gresik.
4. Health Office means the Gresik Regency Health Office.
5. Regional General Hospital, hereinafter referred to as RSUD Ibnu Sina, means the Ibnu Sina Regional General Hospital of Gresik Regency.
6. Director means the Director of the Ibnu Sina Regional General Hospital of Gresik Regency.
7. Regional Public Service Agency, hereinafter referred to as BLUD, means a system applied by technical implementing units of regional offices/agencies in providing services to the public that have flexibility in financial management patterns as an exception to the provisions of regional management.
8. Installation/unit means the place and facilities for conducting medical and nursing services, medical support services, education, research, human resource development activities, facility maintenance, and hospital environmental sanitation management.
9. Functional Position means a group of positions containing functions and tasks related to functional services based on certain expertise and skills.

10. BLUD Supervisory Board, hereinafter referred to as Supervisory Board, means the organ responsible for supervising the management of BLUD.
11. Committee means a professional organizational element that has specific duties and responsibilities for implementing good hospital governance and clinical governance.
12. Special Organization Unit means that the RSUD Ibnu Sina has autonomy in the management of finances and regional assets as well as in human resources.

CHAPTER II

LEGAL STATUS

Article 2

- (1) RSUD Ibnu Sina is a Class B Educational Hospital under the Health Office as a special organizational unit in providing professional health services that has autonomy in financial management, management of regional assets, and human resources management.
- (2) RSUD Ibnu Sina as referred to in section (1) is led by a Director, who is responsible to the Head of the Health Office in the management of finances, Regional Assets, and human resources as referred to in section (1).
- (3) The accountability as referred to in section (2) is carried out through the submission of reports on the implementation of financial management, regional assets, and human resources of RSUD Ibnu Sina.

CHAPTER III

ORGANIZATIONAL STRUCTURE

Article 3

- (1) The organizational structure of RSUD Ibnu Sina consists of:
 - a. Director.
 - b. Deputy Director for Services, consisting of:

1. Medical Services Division, consisting of Functional Position Groups;
 2. Nursing Services Division, consisting of Functional Position Groups; and
 3. Medical and Pharmaceutical Support Services Division, consisting of Functional Position Groups.
- c. Deputy Director for General Affairs and Finance, consisting of:
1. General Affairs Section, consisting of:
 - a) Sub-section for Administration and Equipment; and
 - b) Functional Position Groups.
 2. Finance Section, consisting of Functional Position Groups.
 3. Planning and Education Section, consisting of Functional Position Groups.
- d. Internal Audit Unit;
- e. Committee; and
- f. Functional Position Groups.
- (2) The organizational structure chart of RSUD Ibnu Sina as referred to in section (1) is included in the Appendix and is an inseparable part of this Regents Regulation.

CHAPTER IV

DETAILED TASKS AND FUNCTIONS

Part One

Director

Article 4

The Director has the task of leading, controlling, coordinating, fostering, supervising, and evaluating the management of RSUD Ibnu Sina.

Article 5

In carrying out the tasks as referred to in Article 4, the Director performs the following functions:

- a. coordinating tasks and functions in the management of medical services, nursing services, medical and pharmaceutical support, general administration, finance, human resource development

planning, and education;

b. determining policies in the field of health services, including medical services, nursing services, medical and pharmaceutical support, general administration, finance, human resource development planning, and education;

c. conducting health services, including medical services, nursing services, medical and pharmaceutical support, general administration, finance, human resource development planning, and education;

d. fostering and carrying out health service duties, including medical services, nursing services, medical and pharmaceutical support, general administration, finance, human resource development planning, and education;

e. coordinating, integrating, synchronizing, and simplifying both within the hospital and outside institutions of RSUD Ibnu Sina;

f. controlling, dividing tasks, providing guidance, fostering, developing, supervising, and evaluating the implementation of tasks within RSUD Ibnu Sina and submitting performance reports;

g. coordinating the implementation of the management of the information system for medical services, nursing services, medical and pharmaceutical support, general administration, finance, human resource development planning, and education;

h. coordinating the implementation of evaluation and reporting of medical services, nursing services, medical and pharmaceutical support, general administration, finance, human resource development planning, and education;

i. providing suggestions and considerations to the Regent in accordance with his/her field of duty;

j. coordinating the implementation of quality control and patient safety; and

k. carrying out other official duties assigned by the Head of the Health Office in accordance with his/her field of duty.

Article 6

(1) The Director, as the head of BLUD, in addition to carrying out the duties and functions as referred to in Articles 4 and 5, has the following duties:

a. leading, directing, fostering, supervising, controlling, and evaluating the implementation of BLUD activities for greater efficiency and productivity;

- b. formulating and determining technical BLUD policies and other obligations in accordance with policies determined by the Regent;
- c. preparing the Long-Term Strategic Plan (Renstra);
- d. preparing the Budget Allocation Plan (RBA);
- e. proposing candidates for financial officers and technical officers to the Regent in accordance with the provisions;
- f. appointing other officials in accordance with the needs of BLUD in addition to officials who have been appointed by Legislation; and
- g. coordinating the implementation of BLUD policies carried out by financial officials and technical officials, controlling internal supervision tasks, and submitting and accounting for the operational and financial performance of BLUD to the Regent.

(2) In carrying out the duties as referred to in section (1), the Director has the function as the general manager of operations and finances.

Article 7

(1) In order to implement autonomy in financial and regional asset management as referred to in Article 2, section (1), the Director is appointed as the authorized budget user and authorized asset user in accordance with the provisions of Legislation.

(2) Autonomy in financial management and regional assets as referred to in section (1) includes:

- a. Planning;
- b. Implementation; and
- c. Accountability of finances as well as the use and administration of Regional Assets.

(3) In addition to being the Authorized Budget User as referred to in section (1), the Director has the duties and authorities to:

- a. prepare work plans and budgets;
- b. prepare budget implementation documents;
- c. sign payment orders;
- d. manage regional debts and receivables under his/her responsibility;
- e. prepare and submit financial reports of the unit he/she leads;
- f. appoint technical implementing officials and financial administration officials; and

g. appoint other officials in the unit he/she leads in the context of regional financial management.

(4) The work plan and budget and budget implementation documents as referred to in section (3) subparagraphs a and b are submitted to the Regional Government Budget Team through the Regional Financial Management Officer for verification in accordance with the provisions of Legislation.

Article 8

(1) The Director in the implementation of regional finances and assets as referred to in Article 7, section (2), and implements spending in accordance with the budget implementation documents as referred to in Article 7, section (3) subparagraph b, based on the provisions of Legislation.

(2) The Director as referred to in section (1) is responsible for the implementation of the revenue and expenditure budget of RSUD Ibnu Sina.

(3) In the accountability of revenue and expenditure budgets as referred to in section (2), the Director prepares financial and regional asset accountability reports which are part of the performance report in accordance with the provisions of legislation;

(4) The accountability report as referred to in section (3) is presented in the financial report of the Health Office and the financial report of the Regional Government.

Article 9

Autonomy in the field of human resources as referred to in Article 2, section (1) is implemented through the following provisions:

a. The Director can propose the appointment, transfer, and dismissal of state civil servants to the authorized official in accordance with the provisions of Legislation;

b. The Director has the authority to conduct the development of state civil servants in carrying out duties and functions in their positions in accordance with the provisions of Legislation; and

c. The Director has the authority to manage and develop employees within RSUD Ibnu Sina in accordance with the provisions of Legislation.

Part Two

Deputy Director for Services

Article 10

(1) The Deputy Director for Services has the task of assisting the Director in leading, formulating policies, fostering, and coordinating the implementation of all activities of medical services, nursing services, medical and pharmaceutical support services, and coordinating installations and units under him/her.

(2) The Deputy Director for Services as referred to in section (1) is under and responsible to the Director.

Article 11

In carrying out the duties as referred to in Article 10, section (1), the Deputy Director for Services performs the following functions:

- a. coordinating the implementation of medical services, nursing services, medical and pharmaceutical support services, and coordinating installations under him/her;
- b. coordinating the preparation of technical policy materials in the field of medical services, nursing services, medical and pharmaceutical support services, and coordinating installations under him/her;
- c. coordinating the implementation of activities and administration in medical services, nursing services, medical and pharmaceutical support services, and coordinating installations under him/her;
- d. fostering, controlling, supervising, and coordinating medical services, nursing services, medical and pharmaceutical support services, and coordinating installations under him/her;
- e. implementing the evaluation and reporting of medical services, nursing services, medical and pharmaceutical support services, and coordinating installations under him/her;
- f. controlling the provision of services by prioritizing quality and patient safety; and
- g. carrying out other official duties assigned by the Director in accordance with his/her field of duty.

Article 12

In addition to the duties and functions as referred to in Articles 10 and 11, the Deputy Director for Services coordinates installations and Units, consisting of:

- a. Emergency Installation;

- b. Outpatient Installation;
- c. Inpatient Installation;
- d. Central Operating Room Installation;
- e. Intensive Care Unit Installation;
- f. Pharmacy Installation;
- g. Clinical Pathology Laboratory Installation;
- h. Radiology Installation;
- i. Medical Rehabilitation Installation;
- j. Nutrition Installation;
- k. Forensic Medicine and Medicolegal Installation;
- l. Anatomical Pathology Laboratory Unit;
- m. Hemodialysis Unit;
- n. Hospital Blood Bank Unit;
- o. Central Sterilization Unit;
- p. Endoscopy Unit; and
- q. Medical Records Unit.

Article 13

(1) The Deputy Director for Services consists of:

- a. Medical Services Division;
- b. Nursing Services Division; and
- c. Medical and Pharmaceutical Support Services Division.

(2) Each Division as referred to in section (1) is headed by a Head of Division who is under and responsible to the Deputy Director for Medical Affairs.

Paragraph One

Medical Services Division

Article 14

(1) The Medical Services Division has the task of carrying out coordination in the preparation of

planning, implementation of medical service activities, supervision, and assessment of the utilization of all medical service resources for inpatients, outpatients, and specialized services, as well as service information and medical records.

(2) The Medical Services Division as referred to in section (1) is under and responsible to the Deputy Director for Services.

Article 15

In carrying out the duties as referred to in Article 14, section (1), the Head of the Medical Services Division performs the following functions:

- a. preparing plans for activities in the field of medical services;
 - b. preparing policies and regulations for the implementation of activities in the field of medical services;
 - c. coordinating activities in the field of medical services;
 - d. controlling and fostering activities in the field of medical services;
 - e. monitoring and evaluating activities in the field of medical services;
 - f. preparing reports on the implementation of activities in accordance with applicable regulations;
- and
- g. carrying out other official duties assigned by the Deputy Director for Medical Affairs in accordance with his/her field of duty.

Paragraph Two

Nursing Services Division

Article 16

(1) The Nursing Services Division has the task of coordinating the planning and implementation of nursing services for inpatients and outpatients, as well as the assessment of the utilization of all nursing service resources.

(2) The Nursing Services Division as referred to in section (1) is under and responsible to the Deputy Director for Services.

Article 17

In carrying out the duties as referred to in Article 16, section (1), the Head of the Nursing Services Division performs the following functions:

- a. preparing plans for activities in the field of nursing services;
 - b. preparing policy materials and regulations for the implementation of activities in the field of nursing services;
 - c. coordinating activities in the field of nursing services;
 - d. controlling and fostering activities in the field of nursing services;
 - e. monitoring and evaluating activities in the field of nursing services;
 - f. preparing reports on the implementation of activities in accordance with applicable regulations;
- and
- g. carrying out other official duties assigned by the Deputy Director for Services in accordance with his/her field of duty.

Paragraph Three

Medical and Pharmaceutical Support Services Division

Article 18

(1) The Medical and Pharmaceutical Support Services Division has the task of carrying out coordination in the preparation of planning, implementation of medical support services, pharmaceutical services, and assessment of the utilization of all medical and pharmaceutical support service resources.

(2) The Medical and Pharmaceutical Support Services Division as referred to in section (1) is under and responsible to the Deputy Director for Services.

Article 19

In carrying out the duties as referred to in Article 18, section (1), the Medical and Pharmaceutical Support Services Division performs the following functions:

- a. preparing plans for activities in the field of medical support services, pharmaceuticals, and service information and medical records;
- b. preparing policy materials and regulations for the implementation of activities in the field of medical support services, pharmaceuticals, and service information and medical records;
- c. coordinating activities in the field of medical support services, pharmaceuticals, and service information and medical records;
- d. controlling and fostering activities in the field of medical support services, pharmaceuticals, and service information and medical records;
- e. monitoring and evaluating activities in the field of medical support services, pharmaceuticals, and service information and medical records;
- f. preparing reports on the implementation of activities in accordance with applicable regulations;
and
- g. carrying out other official duties assigned by the Deputy Director for Services in accordance with his/her field of duty.

Part Three

Deputy Director for General Affairs and Finance

Article 20

(1) The Deputy Director for General Affairs and Finance has the task of assisting the Director in leading, formulating policies, fostering, and coordinating the implementation of activities in the general affairs, finance, planning, and education sections, and coordinating installations and units under him/her.

(2) The Deputy Director for General Affairs and Finance as referred to in section (1) is under and responsible to the Director.

Article 21

In carrying out the duties as referred to in Article 20, section (1), the Deputy Director for General Affairs and Finance performs the following functions:

- a. coordinating the implementation of activities in the general affairs, finance, planning, and education sections, and coordinating installations under him/her;
- b. coordinating the preparation of technical policy materials in the general affairs, finance, planning, and education sections, and coordinating installations under him/her;
- c. coordinating the implementation of activities in the general affairs, finance, planning, and education sections, and coordinating installations under him/her;
- d. fostering, controlling, and supervising the general affairs, finance, planning, and education sections, and coordinating installations under him/her;
- e. implementing evaluation and reporting in the general affairs, finance, planning, and education sections, and coordinating installations under him/her;
- f. controlling activities in the general affairs, finance, planning, and education sections; and
- g. carrying out other official duties assigned by the Director in accordance with his/her field of duty.

Article 22

In addition to the duties and functions as referred to in Articles 20 and 21, the Deputy Director for General Affairs and Finance coordinates installations and Units, consisting of:

- a. Education and Research Installation;
- b. Facility Maintenance Installation;
- c. Environmental Sanitation Installation;
- d. Information Technology Unit;
- e. Hospital Occupational Safety and Health Unit;
- f. Procurement Unit;
- g. Asset and Logistics Unit;
- h. Assurance Unit;
- i. Marketing and Health Promotion Unit; and
- j. Complaints Unit.

Article 23

(1) The Deputy Director for General Affairs and Finance as referred to in Article 19 consists of:

- a. General Affairs Section;

b. Finance Section; and

c. Planning and Education Section.

(2) Each Section as referred to in section (1) is headed by a Head of Section who is under and responsible to the Deputy Director for General Affairs and Finance.

Paragraph One

General Affairs Section

Article 24

(1) The General Affairs Section has the task of carrying out coordination and the coordination of the implementation of policies and administrative services in the administration and equipment, legal, and human resources sections.

(2) The General Affairs Section as referred to in section (1) is under and responsible to the Deputy Director for General Affairs and Finance.

Article 25

In carrying out the duties as referred to in Article 24, section (1), the Head of the General Affairs Section performs the following functions:

- a. preparing plans for administration and equipment, legal, and human resources activities;
 - b. preparing policy materials and regulations for the implementation of administration and equipment, legal, and human resources activities;
 - c. coordinating the implementation of administration and equipment, legal, and human resources activities;
 - d. controlling and fostering the implementation of administration and equipment, legal, and human resources activities;
 - e. monitoring and evaluating the implementation of administration and equipment, legal, and human resources activities;
 - f. preparing reports on the implementation of activities in accordance with applicable regulations;
- and

g. carrying out other official duties assigned by the Deputy Director for General Affairs and Finance in accordance with his/her field of duty.

Article 26

(1) The General Affairs Section as referred to in Article 24 consists of:

- a. Sub-section for Administration and Equipment; and
- b. Functional Group.

(2) Each Sub-Section as referred to in section (1) is headed by a Head of Sub-Section who is under and responsible to the Head of the General Affairs Section.

Article 27

The Sub-Section for Administration and Equipment as referred to in Article 26, section (1) subparagraph a, has the following duties:

- a. preparing plans for administration and equipment activities;
- b. preparing policy materials and regulations for the implementation of administration and equipment activities;
- c. coordinating the implementation of administration and equipment activities;
- d. controlling and fostering the implementation of administration and equipment activities;
- e. monitoring and evaluating the implementation of administration and equipment activities;
- f. preparing reports on the implementation of activities in accordance with applicable regulations; and
- g. carrying out other official duties assigned by the Head of the General Affairs Section in accordance with his/her field of duty.

Paragraph Two

Finance Section

Article 28

(1) The Finance Section has the task of carrying out financial management, including financial

planning, coordination, implementation, and control of the hospital.

(2) The Finance Section as referred to in section (1) is under and responsible to the Deputy Director for General Affairs and Finance.

Article 29

In carrying out the duties as referred to in Article 28, section (1), the Head of the Finance Section performs the following functions:

- a. coordinating the preparation of budgets;
- b. managing financial administration;
- c. carrying out financial verification; and
- d. managing accounting and financial reporting.
- e. carrying out other official duties assigned by the Deputy Director for General Affairs and Finance in accordance with his/her field of duty.

Paragraph Three

Planning and Education Section

Article 30

(1) The Planning and Education Section has the task of carrying out coordination and the coordination of the implementation of policies and services of RSUD Ibnu Sina in the fields of planning, evaluation and reporting, as well as Human Resource Development, Education, and Research.

(2) The Planning and Education Section as referred to in section (1) is under and responsible to the Deputy Director for General Affairs and Finance.

Article 31

In carrying out the duties as referred to in Article 30, section (1), the Head of the Program Planning Section performs the following functions:

- a. preparing plans for activities in planning, evaluation and reporting, Human Resource

Development, Education, and Research;

b. preparing policy materials and regulations for the implementation of activities in planning, evaluation and reporting, Human Resource Development, Education, and Research;

c. coordinating activities in planning, evaluation and reporting, Human Resource Development, Education, and Research;

d. controlling and fostering activities in planning, evaluation and reporting, Human Resource Development, Education, and Research;

e. monitoring and evaluating activities in planning, evaluation and reporting, Human Resource Development, Education, and Research;

f. preparing reports on the implementation of activities in accordance with applicable regulations; and

g. carrying out other official duties assigned by the Deputy Director for General Affairs and Finance in accordance with his/her field of duty.

Part Four

Internal Audit Unit

Article 32

(1) The Internal Audit Unit as referred to in Article 3 subparagraph d is an organizational element that has the task of carrying out internal control over the hospitals service and financial performance.

(2) The Internal Audit Unit as referred to in section (1) is formed by and responsible to the Director.

Article 33

In carrying out the duties as referred to in Article 32, section (1), the Head of the Internal Audit Unit performs the following functions:

a. monitoring and evaluating the implementation of risk management in hospital work units;

b. assessing the system of control, management, and monitoring of the effectiveness and efficiency of systems and procedures in the field of service administration, as well as general and financial administration;

- c. carrying out special tasks within the scope of internal supervision assigned by the Director;
- d. monitoring the implementation and accuracy of follow-up on audit reports; and
- e. providing consultation, advocacy, guidance, and mentoring in the implementation of hospital operational activities.

Part Five

Committee

Article 34

(1) The Committee is a professional organizational element and has authority within the organization to develop services, education, research, as well as develop science and technology that has responsibility for implementing good hospital governance and clinical governance.

(2) The formation of the committee as referred to in section (1) consists of:

- a. Education Coordination Committee;
- b. Medical Committee;
- c. Nursing Committee; and
- d. Quality and Patient Safety Committee.

(3) In addition to the Committees as referred to in section (2), other committees can be formed for certain functions in the Hospital in accordance with needs and the development of science and technology in order to improve the quality of service and patient safety.

(4) The Committees as referred to in section (1) are formed by and responsible to the director in accordance with the provisions of Legislation.

Part Six

Supervisory Board

Article 35

(1) The Supervisory Board is formed by the Regent.

(2) The Supervisory Board as referred to in section (1) is formed for internal supervision and control carried out by hospital management officials.

(3) The Management Officials as referred to in section (2) consist of:

- a. Director;
- b. Deputy Director;
- c. Finance Official; and
- d. Technical Official.

Part Seven

Functional Position Groups

Article 36

The Functional Position Groups as referred to in Article 3, section (1) subparagraph b numbers 1, 2, 3, subparagraph c number 1b), 2, 3, and subparagraph f have the task of carrying out some of the tasks of the Health Office in accordance with certain expertise and/or skills and are independent in nature.

Article 37

(1) The Functional Position Groups as referred to in Article 3, section (1) subparagraph b numbers 1, 2, 3, subparagraph c number 1b), 2, and 3 consist of a number of functional staff in the functional position hierarchy that can be divided into various groups according to their nature and expertise.

(2) The Functional Position Groups as referred to in section (1) are led by a Sub-coordinator who implements functional service functions in accordance with the scope of duties and functions of each administrator position.

(3) The number of Functional Positions as referred to in section (1) is determined based on needs, job analysis, and workload analysis.

(4) The Sub-coordinator as referred to in section (2) carries out the task of assisting the administrator in the preparation of plans, implementation and control, monitoring and evaluation, and reporting on one group of substance in each grouping of functional field descriptions.

(5) The assignment of the Sub-coordinator as referred to in section (2) is determined by the Head of the Office through a Letter of Assignment.

(6) Provisions regarding the division of tasks of the Sub-coordinator as referred to in section (4) and section (5) are determined by the Regent.

CHAPTER V

POSITIONS IN THE OFFICE

Article 38

(1) The Director is a first-level principal leadership position or structural position echelon II.b.

(2) The Deputy Director is an administrator position or structural position echelon III.a.

(3) The Head of Division is an administrator position or structural position echelon III.b.

(4) The Head of Sub-section is a supervisory position or structural position echelon IV.a.

Article 39

(1) The details of the activities of each job description for each Structural Position as referred to in Article 19 are stipulated in the Regulation of the Director of RSUD Ibnu Sina.

(2) The details of the activities as referred to in section (1) are used as material in the preparation of Job Analysis, Workload Analysis, Job Evaluation, and performance appraisal of Structural Officials and implementing officials and their supporting functional officials.

Article 40

(1) Functional officials as referred to in Article 3, section (1) begin to carry out functions and duties from the time of inauguration.

(2) The appointment and dismissal of officials in the Office are carried out in accordance with the provisions of Legislation.

CHAPTER VI

TECHNICAL TEAM

Article 41

(1) In Functional Position Groups that carry out technical functions of government affairs in the field of Health, a Technical Team can be formed in accordance with needs.

(2) The technical team as referred to in section (1) has the task of preparing the planning and implementation of activities in the field of Health.

(3) The technical team as referred to in section (1) consists of related technical regional apparatus who have qualifications and competencies in accordance with their field, which is determined by the Regents Decision.

CHAPTER VII

WORK PROCEDURES

Article 42

(1) Each leader in the Office must apply the principles of coordination, integration, and synchronization both within their respective work units and between unit groups within the Regional Government as well as with vertical institutions in accordance with their respective fields of duty.

(2) Each leader as referred to in section (1) is responsible for leading and coordinating his/her respective subordinates and providing guidance in the implementation of subordinate tasks.

(3) Each leader as referred to in section (1) must supervise the implementation of tasks by his/her respective subordinates, and if any deviations occur, he/she must take necessary steps in accordance with Legislation.

CHAPTER VIII

TRANSITIONAL PROVISIONS

Article 43

At the time this Regents Regulation comes into effect, the existing officials continue to hold their positions or carry out their duties until new officials are appointed based on this Regents Regulation.

CHAPTER IX

FINAL PROVISIONS

Article 44

At the time this Regents Regulation comes into effect, the Regents Regulation of Gresik Number 40 of 2021 concerning the Formation of Ibnu Sina Regional General Hospital as a Special Organization (Regional Gazette of Gresik Regency of 2021 Number 40) is revoked and declared null and void.

Article 45

This Regents Regulation begins to be implemented at the time of the inauguration of officials in accordance with this Regents Regulation.

Article 46

This Regents Regulation comes into force on the date of its enactment.

In order for everyone to know, it is ordered that this Regents Regulation be promulgated by placing it in the Regional Gazette of Gresik Regency.

Enacted in Gresik

on the date of

REGENT OF GRESIK,

(signature)

FANDI AKHMAD YANI

Promulgated in Gresik

on the date of

SECRETARY OF REGENCY OF GRESIK,

(signature)

Ir. ACHMAD WASHIL M.R., M.T.

Senior Main Inspector

NIP. 19661027 199803 1 001

REGIONAL GAZETTE OF GRESIK REGENCY OF 2021 NUMBER ...