

GOVERNMENT OF REGENCY OF GRESIK

REGIONAL REGULATION OF REGENCY OF GRESIK

NUMBER 2 OF 2013

ON

THE SECOND AMENDMENT TO REGIONAL REGULATION  
OF REGENCY OF GRESIK NUMBER 2 OF 2008 ON THE ORGANIZATION  
OF REGIONAL APPARATUS OF REGENCY OF GRESIK

BY THE BLESSINGS OF ALMIGHTY GOD

THE REGENT OF GRESIK,

Considering: a. that the Regional Apparatus Organization moves dynamically  
in line with changes in the strategic environment,  
regional needs and strategies to be achieved so that  
the implementation of public services can  
run effectively, efficiently and according to the needs  
of the region;

b. that in order to implement the mandate of Law  
Number 52 of 2009 on Population Development and Family  
Development, improve public services, and  
maintain inter-institutional relationships, it is necessary to make  
changes to Regional Regulation of Gresik Regency  
Number 2 of 2008 concerning the Regional Apparatus  
Organization as amended by Regional Regulation of  
Gresik Regency Number 21 of 2011;

c. that based on the considerations referred to in paragraphs a and b, it is necessary to issue a Regional Regulation on the Second Amendment to Regional Regulation of Gresik Regency Number 2 of 2008 On the Regional Apparatus Organization of Gresik Regency.

Considering: 1. Article 18 section (6) of the 1945 Constitution of the Republic of Indonesia;

2. Law Number 12 of 1950 on the Establishment of Regions within the Province of East Java as amended by Law Number 2 of 1965 on the Amendment of the Boundary Area of Surabaya Municipality and Surabaya Regency II (State Gazette of the Republic of Indonesia of 1965 Number 19, Supplement to the State Gazette of the Republic of Indonesia Number 2730);

3. Law Number 8 of 1974 on the Principles of Personnel (State Gazette of the Republic of Indonesia of 1974 Number 55, Supplement to the State Gazette of the Republic of Indonesia Number 3041) as amended by Law Number 43 of 1999 (State Gazette of the Republic of Indonesia of 1999 Number 169, Supplement to the State Gazette of the Republic of Indonesia Number 3890);

4. Law Number 32 of 2004 on Regional Government (State Gazette of the Republic of Indonesia of 2004 Number 125, Supplement to the State Gazette of the Republic of Indonesia Number 4437) as amended twice by Law Number 12 of 2008 on the Second Amendment to Law Number 32 of 2004 on Regional Government (State Gazette of the Republic of Indonesia of 2008 Number 59, Supplement to the State Gazette of the Republic of

Indonesia Number 4844);

5. Law Number 16 of 2006 on the System of Extension of Agriculture, Fisheries, and Forestry (State Gazette of the Republic of Indonesia of 2006 Number 92, Supplement to the State Gazette of the Republic of Indonesia Number 4660);

6. Law Number 52 of 2009 on Population Development and Family Development;

7. Law Number 12 of 2011 on the Formation of Legislation (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234);

8. Government Regulation Number 38 of 1974 on the Change of Name of Surabaya Regency (State Gazette of the Republic of Indonesia of 1974 Number 52, Supplement to the State Gazette of the Republic of Indonesia Number 3038);

9. Government Regulation Number 79 of 2005 on Guidance and Supervision of Regional Government (State Gazette of the Republic of Indonesia of 2005 Number 165, Supplement to the State Gazette of the Republic of Indonesia Number 4593);

10. Government Regulation Number 38 of 2007 on the Division of Government Affairs between the Central Government, Provincial Regional Governments, and Regency/City Regional Governments (State Gazette of the Republic of Indonesia of 2007 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 4737);

11. Government Regulation Number 41 of 2007 on Regional Apparatus Organization (State Gazette of the Republic of Indonesia of 2007 Number 89, Supplement to the State Gazette of the Republic of Indonesia Number 4741);

12. Regulation of the Minister of Home Affairs Number 57 of 2007 on Technical Guidelines for the Arrangement of Regional Apparatus Organizations as amended by Regulation of the Minister of Home Affairs Number 56 of 2010 on Amendments to Regulation of the Minister of Home Affairs Number 57 of 2007 concerning Technical Guidelines for the Arrangement of Regional Apparatus Organizations;

13. Regulation of the Minister of Home Affairs Number 4 of 2010 Concerning Guidelines for Integrated Administrative Services in Sub-districts;

14. Regulation of the Minister of Home Affairs Number 40 of 2011 concerning Guidelines for the Organization and Work Procedures of the Regional Police and Public Order Agency (State News of the Republic of Indonesia of 2011 Number 590);

15. Regulation of the Minister of Home Affairs Number 53 of 2011 concerning the Formation of Regional Legal Products (State News of the Republic of Indonesia of 2011 Number 694);

16. Regional Regulation Number 2 of 2008 concerning the Organization of the Regional Apparatus of Gresik Regency (Regional Gazette of Gresik Regency of 2008 Number 2) as amended by Regional Regulation of Gresik Regency Number 21 of 2011 concerning Amendments to Regional Regulation Number 2 of 2008 concerning the Organization of the Regional Apparatus of Gresik Regency (Regional Gazette of Gresik Regency of 2011 Number 21);

17. Regional Regulation Number 2 of 2012 on the Formation of Regional Legislation (Regional Gazette of Gresik Regency

of 2012 Number 2);

By Mutual Agreement

THE REGIONAL HOUSE OF REPRESENTATIVES OF REGENCY OF GRESIK

and

THE REGENT OF GRESIK

DECIDE:

To Enact: REGIONAL REGULATION ON THE SECOND AMENDMENT TO  
REGIONAL REGULATION OF GRESIK REGENCY NUMBER 2  
OF 2008 CONCERNING THE ORGANIZATION OF REGIONAL APPARATUS  
OF REGENCY OF GRESIK.

Article I

Several provisions in Regional Regulation Number 2 of 2008 concerning the Organization of the Regional Apparatus of Gresik Regency (Regional Gazette of Gresik Regency of 2008 Number 2) as amended by Regional Regulation of Gresik Regency Number 21 of 2011 concerning Amendments to Regional Regulation Number 2 of 2008 concerning the Organization of the Regional Apparatus of Gresik Regency (Regional Gazette of Gresik Regency of 2011 Number 21), are amended as follows:

1. The provisions of section (1) of Article 4 in paragraphs b.1.b), d.2.a), and d.3.a), b) and c) are amended, so that Article 4 reads as follows:

Article 4

(1) The organizational structure of the Regional Secretariat consists of:

a. Regional Secretary;

- b. Assistant for Governance and Public Welfare, consisting of:
  - 1. General Governance Administration Section, consisting of:
    - a) Sub-Section of General Governance Administration and Regional Autonomy;
    - b) Sub-Section of Village and Kelurahan Administration; and
    - c) Sub-Section of Land.
  - 2. Legal Section, consisting of:
    - a) Sub-Section of Legislation Drafting;
    - b) Sub-Section of Legal Assistance and Education; and
    - c) Sub-Section of Legal Studies, Evaluation, and Documentation.
  - 3. Public Welfare Administration Section, consisting of:
    - a) Sub-Section of Religion, Education, and Culture;
    - b) Sub-Section of Social and Employment; and
    - c) Sub-Section of Youth and Sports.
  - 4. Public Relations Section, consisting of:
    - a) Sub-Section of Information Gathering and Reporting;
    - b) Sub-Section of Complaint Handling; and
    - c) Sub-Section of Protocol and Documentation.

- c. Assistant for Economy and Development, consisting of:
  - 1. Development Administration Section, consisting of:
    - a) Sub-Section of Data Collection and Program Development;
    - b) Sub-Section of Program and Activity Control; and
    - c) Sub-Section of Monitoring and Reporting.
  - 2. Economic Administration Section, consisting of:
    - a) Sub-Section of Cooperatives, Small and Medium Enterprises, Industry, and Trade;
    - b) Sub-Section of Cooperation and Investment; and
    - c) Sub-Section of Regional-Owned Enterprises.
  - 3. Natural Resources Administration Section, consisting of:
    - a) Sub-Section of Agriculture, Plantation, and Forestry;
    - b) Sub-Section of Environment, Marine, Fisheries, and Livestock; and
    - c) Sub-Section of Energy and Mineral Resources.

4. Data Processing and Information Technology Section, consisting of:

- a) Sub-Section of Electronic Data Processing;
- b) Sub-Section of Information System Management; and
- c) Sub-Section of Network and Cryptography.

d. Assistant for General Administration, consisting of:

1. Organization and Administrative Procedures Section, consisting of:

- a) Sub-Section of Institution;
- b) Sub-Section of Administrative Procedures; and
- c) Sub-Section of Job Analysis.

2. General Section consisting of:

- a) Sub-Section of Administration and Personnel;
- b) Sub-Section of Finance; and
- c) Sub-Section of Housekeeping.

3. Equipment Section consisting of:

- a) Sub-Section of Needs Analysis.
- b) Sub-Section of Procurement; and
- c) Sub-Section of Maintenance.

e. Group of Functional Positions.

(2) The organizational structure chart of the Regional Secretariat as contained in Appendix I, is a single entity and inseparable part of this Regional Regulation.

2. The provisions of section (1) of Article 30 in points 6, 7, and 8 are amended, and one (1) point is added, namely point 9, so that Article 30 reads as follows:

#### Article 30

(1) The organizational structure of the Regional Revenue, Financial Management and Asset Management Agency consists of:

- a. Head of Agency;
- b. Secretariat, consisting of:
  - 1. Sub-Section of General and Personnel;

2. Sub-Section of Program Development and Reporting; and
3. Sub-Section of Finance.
- c. Data Collection and Development Division, consisting of:
  1. Data Verification Section;
  2. Data Processing Section; and
  3. Development and Control Section.
- d. Determination Division, consisting of:
  1. Calculation and Determination Section;
  2. Examination Section; and
  3. Legalization of Tax Objects and Valuables Section.
- e. Collection and Revenue Sharing Division, consisting of:
  1. Collection Section;
  2. Revenue Reporting Section; and
  3. Tax Revenue Sharing and Objection Section.
- f. Budget Division, consisting of:
  1. Direct Expenditure Budget Section; and
  2. Indirect Expenditure Budget, Revenue and Financing Section.
- g. Treasury Division, consisting of:
  1. Regional Treasurer Section; and
  2. Verification and Financing Section.
- h. Accounting and Financial Accountability Division, consisting of:
  1. Accounting Section; and
  2. Reporting and Financial Accountability Section.
- i. Asset Management Division, consisting of:
  1. Asset Use and Utilization Section;
  2. Asset Disposal and Status Change Section; and
  3. Asset Administration Section.
- j. Group of Functional Positions; and
- k. Technical Implementing Unit of the Agency.

(2) The organizational structure chart of the Regional Revenue, Financial Management and Asset



Management Agency as contained in Appendix II, is a single entity and inseparable part of this Regional Regulation.

3. The provisions of Article 32 paragraphs h, i, and j are amended to read as follows:

#### Article 32

Regional Technical Institutions of Gresik Regency consist of:

- a. Regional Development Planning, Research and Development Agency;
- b. Regency Inspectorate;
- c. Regional Personnel Agency;
- d. Investment and Licensing Agency;
- e. Environmental Agency;
- f. Implementing Agency for Agricultural, Fisheries and Forestry Extension;
- g. Regional General Hospital;
- h. Community and Village Empowerment Agency;
- i. Unity and Politics Office;
- j. Family Planning and Womens Empowerment Agency;
- k. Library and Archives Office; and
- l. Food Security Office;

4. Between Article 44 and Article 45, one (1) new Article is inserted, namely Article 44A which reads as follows:

#### Article 44A

(1) The organizational structure of the Type D Regional General Hospital in Sangkapura and Driyorejo consists of:

- a. Director;
- b. Administrative Sub-Section;
- c. Medical Services Section; and
- d. Nursing Section.

(2) The details of the main duties, functions, location, and naming of the Hospital are regulated separately in the Regents Regulation.

(3) The organizational structure chart of the Type D Regional General Hospital in Sangkapura and Driyorejo as contained in Appendix III, is a single entity and inseparable part of this Regional Regulation.

5. Paragraph 7 of Part Four of Chapter III is amended, so that the entire Paragraph 7 reads as follows:

#### Paragraph 7

#### Community and Village Empowerment Agency

#### Article 45

(1) The Community and Village Empowerment Agency has the task of carrying out the preparation and implementation of technical policies in the field of community and village empowerment.

(2) The Community and Village Empowerment Agency, in carrying out the tasks referred to in section (1), performs the following functions:

- a. implementation and formulation of technical policies in the field of community and village empowerment;
- b. providing support for the administration of Regional Government in the field of community and village empowerment;
- c. guidance and implementation of tasks in the field of community and village empowerment; and
- d. implementation of other official duties assigned by the Regent in accordance with its duties and functions.

#### Article 46

(1) The organizational structure of the Community and Village Empowerment Agency consists of:

- a. Head of Agency;
- b. Secretariat, consisting of:
  1. Sub-Section of General and Personnel;

2. Sub-Section of Program and Reporting; and

3. Sub-Section of Finance.

c. Community Institutional Empowerment Division, consisting of:

1. Sub-Division of Community Empowerment and Poverty Alleviation; and

2. Sub-Division of Capacity Building of Village and Kelurahan Community Institutions.

d. Community Economic Empowerment Division, consisting of:

1. Sub-Division of Development of Community Economic Enterprises and Appropriate Technology;  
and

2. Sub-Division of Empowerment of Community Economic Enterprise Institutions.

e. Village Empowerment Division, consisting of:

1. Sub-Division of Village Government Infrastructure and Facilities; and

2. Sub-Division of Empowerment of Village Potential and Wealth.

f. Group of Functional Positions.

(2) The organizational structure chart of the Community and Village Empowerment Agency as contained in Appendix IV, is a single entity and inseparable part of this Regional Regulation.

6. Paragraph 8 of Part Four of Chapter III is amended, so that the entire Paragraph 8 reads as follows:

Paragraph 8

Unity and Politics Office

Article 47

(1) The Unity and Politics Office has the task of carrying out the preparation and implementation of technical policies in the field of national unity and domestic politics.

(2) The Unity and Politics Office, in carrying out the tasks referred to in section (1), performs the following functions:

a. implementation and formulation of technical policies in the field of national unity, politics, national insight and inter-institutional relations;

b. providing support for the administration of regional government in the field of national unity,

politics, national insight and inter-institutional relations;

c. guidance and implementation of tasks in the field of national unity, national insight, inter-institutional relations and politics; and

d. implementation of other official duties assigned by the Regent in accordance with its duties and functions.

#### Article 48

(1) The organizational structure of the Unity and Politics Office consists of:

a. Head of Office;

b. Administrative Sub-Section;

c. Vigilance Section;

d. National Insight Section; and

e. Inter-Institutional Relations Section.

(2) The organizational structure chart of the Unity and Politics Office as contained in Appendix V, is a single entity and inseparable part of this Regional Regulation.

7. Paragraph 9 of Part Four of Chapter III is amended, so that the entire Paragraph 9 reads as follows:

#### Paragraph 9

Family Planning and Womens Empowerment Agency

#### Article 49

(1) The Family Planning and Womens Empowerment Agency has the task of carrying out the preparation and implementation of Regional policies in the field of Family Planning and Womens Empowerment.

(2) The Family Planning and Womens Empowerment Agency, in carrying out the tasks referred to in section (1), performs the following functions:

a. implementation of the formulation of technical policies in the field of Family Planning and Womens Empowerment;

- b. providing support for the administration of Regional Government in the field of Family Planning and Womens Empowerment;
- c. guidance and implementation of tasks in the field of Family Planning and Womens Empowerment; and
- d. implementation of other official duties assigned by the Regent in accordance with its duties and functions.

#### Article 50

(1) The organizational structure of the Family Planning and Womens Empowerment Agency consists of:

- a. Head of Agency;
- b. Secretariat, consisting of:
  - 1. Sub-Section of General and Personnel;
  - 2. Sub-Section of Program and Reporting; and
  - 3. Sub-Section of Finance.
- c. Family Planning and Population Control Division, consisting of:
  - 1. Family Planning Sub-Division; and
  - 2. Population Control and Advocacy Sub-Division.
- d. Prosperous Family and Family Empowerment Division, consisting of:
  - 1. Prosperous Family Sub-Division; and
  - 2. Family Empowerment Sub-Division.
- e. Womens Empowerment and Child Protection Division, consisting of:
  - 1. Womens Empowerment Sub-Division; and
  - 2. Child Protection Sub-Division.
- f. Group of functional positions; and
- g. Technical Implementing Unit of the Agency.

(2) The organizational structure chart of the Family Planning and Womens Empowerment Agency as contained in Appendix VI, is a single entity and inseparable part of this Regional Regulation.

8. The provisions of Article 57 are amended, so that Article 57 reads as follows:

## Article 57

(1) The organizational structure of the Sub-district consists of:

- a. Sub-district Head;
- b. Sub-district Secretariat, consisting of:
  - 1. Sub-Section of General and Personnel; and
  - 2. Sub-Section of Finance, Program and Reporting.
- c. Governance Section;
- d. Peace and Public Order Section;
- e. Economic Section;
- f. Development Section;
- g. Public Welfare Section; and
- h. Group of Functional Positions.

(2) The organizational structure chart of the Sub-district as contained in Appendix VII, is a single entity and inseparable part of this Regional Regulation.

## Article II

This Regional Regulation comes into force on the date of its enactment.

In order that everyone may know this, the enactment of this Regional Regulation is ordered by its placement in the Regional Gazette of Gresik Regency.

Enacted in Gresik

On June 3, 2013

THE REGENT OF GRESIK,

(Signature)

Dr. Ir. H. SAMBARI HALIM RADIANTO, ST., M.Si.

Promulgated in Gresik

on June 28, 2013

SECRETARY OF REGENCY OF GRESIK,

(Signature)

Ir. MOCH. NADJIB, MM

Senior Main Official

NIP. 19551017 198303 1 005

EXPLANATION

OF THE REGIONAL REGULATION OF REGENCY OF GRESIK

NUMBER 2 OF 2013

ON

THE SECOND AMENDMENT TO REGIONAL REGULATION OF REGENCY OF GRESIK

NUMBER 2 OF 2008 ON THE ORGANIZATION OF REGIONAL APPARATUS

OF REGENCY OF GRESIK

I. GENERAL

The Regional Apparatus Organization moves dynamically in line with changes in the strategic environment, regional needs and strategies to be achieved. In the context of accelerating the institutional capacity of regional apparatus, the evaluation of the implementation of the duties and functions of the Regional Apparatus Organization is carried out continuously to obtain accurate

information in the arrangement of the Regional Apparatus Organization. By considering various aspects, it is expected that the regional apparatus organization can run effectively, efficiently and in accordance with the needs of the region.

In Gresik Regency, the regulation of the regional apparatus organization has been stipulated in Regional Regulation of Gresik Regency Number 2 of 2008 concerning the Organization of the Regional Apparatus of Gresik Regency and has been amended once by Regional Regulation of Gresik Regency Number 21 of 2011.

With the emergence of various new needs and the development of existing needs, the government needs to facilitate and regulate the provision of these needs, which require the addition and/or institutional strengthening in the government.

Institutional arrangement is actually a never-ending process because the arrangement keeps pace with changes. Institutional arrangement is one step in arranging the system, dynamizing environmental changes, both on a macro and micro scale, which certainly requires an organization to also make changes if it wants to maintain its existence. Here, the organization must be able to master new methods adapted to the current situation and conditions, namely adjusting the rigid organizational pattern to become more flexible. Within the scope of the Regional Government organization in Gresik Regency, several ideas raise concerns about the necessity of changing the governments institutional system.

Changes in the institutional structure of the Regional Apparatus Organization in Gresik Regency are carried out not only to implement the mandate of Law Number 52 of 2009 on Population Development and Family Development, but also based on the results of the evaluation of the Regional Apparatus Organization in carrying out duties and functions in accordance with the authority of the Regional Work Unit.

There are significant changes related to the vision, mission and KB program after the enactment of Law Number 52 of 2009 on Population Development and Family Development, which was enacted



in Jakarta by the President of the Republic of Indonesia on October 29, 2009. The changes are changes in the vision and mission of the KB program from All Families Participate in KB and Creating a Happy and Prosperous Small Family to Balanced Population Growth 2015 and Creating Population-Oriented Development and Happy and Prosperous Small Families. Related to this vision and mission, it is very clear that there is an effort to synergize the development of the KB program with population development, which has not been well handled lately due to the lack of an institution to handle population problems.

In addition, several things that are the reason for the need for institutional change are the regulations regarding the government procurement system through Presidential Regulation Number 54 of 2010 concerning Government Procurement of Goods/Services as amended twice by Presidential Regulation Number 70 of 2012, one of the provisions of which is concerning the establishment of a procurement service unit, which is a government organizational unit that functions to carry out the Procurement of Goods/Services within the government, which is permanent, can stand alone or be attached to an existing unit. This causes changes in the institutional pattern in the implementer of procurement functions, especially in the Equipment Section of the Regional Secretariat.

The establishment of the Community and Village Empowerment Agency, which focuses on the task of carrying out the preparation and implementation of technical policies in the field of community and village empowerment, is greatly needed as a manifestation of a complete and clearly structured will to carry out government functions in accordance with the provisions of applicable regulations. This organization is also formed based on considerations of complexity, formality and centralization in accordance with the needs and capabilities of the region and the coordination, integration, synchronization and simplification, as well as institutional communication between the center and the regions, so that effective and efficient task implementation can be created. The formation of this Agency has an impact on the nomenclature in the General Governance Administration Section, the village and kelurahan administration sub-section becomes the Sub-Section of Village and Kelurahan Administration.

In the Regional Revenue, Financial Management and Asset Management Agency, especially in the Accounting, Accountability and Asset Division, a division into 2 (two) Divisions is carried out, namely the Regional Asset Management Division and the Accounting, Financial Accountability Division. This is based on the fact that the unification of the two implementing divisions, namely the asset division and the Accounting, Financial Accountability Division, which are the clusters of financial management affairs, can result in complexity and a large burden resting on one division. So that in order to maintain the effectiveness of task implementation, these two divisions cannot be combined.

Moving on to the grouping of affairs in the field of national unity, politics and community protection, here the nomenclature is changed from the Office of National Unity, Politics and Community Protection to the Office of National Unity, by eliminating the community protection section, which has been the task of the Regional Police and Public Order Agency.

Finally, the establishment of 2 (two) new SKPDs, namely the Type D Regional General Hospital, RSUD in Sangkapura and Driyorejo. With the existence of this hospital, it is hoped that the Regional Governments services to the community in the health sector can be improved.

## II. ARTICLE BY ARTICLE

### Article I

Sufficiently Clear

### Article II

Sufficiently Clear